



## USFR MEMORANDUM NO. 218

**TO:** School District Administrators; County School Superintendents

**FROM:** Magdalene D. Haggerty, Office of the Auditor General  
Vicki G. Salazar, Arizona Department of Education (ADE)

**DATE:** October 5, 2005

**SUBJECT:** Joint Technological Education District (JTED) Average Daily Membership and Attendance Requirements

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Laws 2005, Ch. 294, clarified existing and added new average daily membership and attendance requirements for JTEDs and their member school districts. The changes became effective on August 12, 2005 and are outlined below.

- Arizona Revised Statutes (A.R.S.) §15-393(D)(3) now requires that the total membership and attendance reported for a student enrolled in satellite vocational education courses or programs that are provided in a facility owned or operated by a member school district in which a student is enrolled must not exceed 1.25.
- Students in grades K-8 that are enrolled in vocational education courses offered by a JTED cannot be counted in a JTED's average daily membership or attendance. Additionally, vocational education courses for students in grades K-6 cannot be funded with JTED monies. A.R.S. §15-393(D)(5)
- Vocational education students, in grades 9-12, may only be included in average daily membership or attendance if the vocational education courses are approved by a JTED governing board for central courses and by both a JTED and member school district governing boards for satellite courses. Average daily membership and attendance should not be counted by a JTED for courses that are not part of an approved vocational education program such as general education courses. A.R.S. §15-393(D)(11)
- For fiscal year 2005-06, vocational education courses must also be approved by the Career and Technical Education (CTE) Division of ADE in order for a JTED or member school district to include those students in average daily membership or attendance. To help districts with this approval process, the CTE Division will be distributing course approval information to all JTED superintendents. Laws 2005, Ch. 294, §7

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- For fiscal year 2005-06, JTEDs may calculate a maximum amount of 0.5 average daily membership for students who are enrolled in a JTED high school course that is taught on a community college campus. Laws 2005, Ch. 294, §6

Laws 2005, Ch. 294, §2, reinstates restrictions on the formation of new JTEDs and prohibits new member districts from joining existing JTEDs through June 30, 2006. These restrictions do not apply to a county with a population between 800,000 and 1,500,000 (currently Pima County).

This memorandum does not address the new vocational education supplanting requirements added by Laws 2005, Ch. 294. The supplanting requirements will be addressed in a future USFR memorandum.

If you have any questions or need assistance, please call the Arizona Department of Education, School Finance Operations Unit at (602) 542-5695, or the Office of the Auditor General, Accounting Services Division at (602) 553-0333.

MDH/VGS/lm